



# Green Doctor Notes Form

**Instructions:** Use this Form to record what is discussed and decided at each five-minute sustainability session.

- Take a copy of this Form to each office or clinic meeting where you will discuss My Green Doctor.
- Use the **“Meeting-by-Meeting Guide”**, found at My Green Doctor 's “Guide to MGD” tab at the top toolbar, to know what to say and do at each meeting.
- For each topic, choose one person or more to be responsible for the topic.
- **To qualify for your Green Doctor Office Certificate:** 5 meetings, 5 Action Steps, & 5 Education Steps
- After completing the Form, scan or photograph it; then send it to My Green Doctor: tsack8@gmail.com

**Name of healthcare office:** \_\_\_\_\_

**City, State, Country:** \_\_\_\_\_

**Date:** (month/day/year): \_\_\_\_\_ **Number of people at this meeting:** \_\_\_\_\_

**Your email address:** \_\_\_\_\_

Topics Discussed Today:	What Was Decided:	Name or Initials of Person Responsible:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Current or Planned My Green Doctor Education Steps:**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Date for your next office or clinic meeting to continue with My Green Doctor:** \_\_\_\_\_

**Education Step Ideas:** The “Resources” tab at My Green Doctor has free brochures and posters, plus a “Tip of the Month” program for teaching in the office. Look also at our list of blogs which can become office handouts or newsletter topics, and the many Education Steps in our seven free Workbooks.